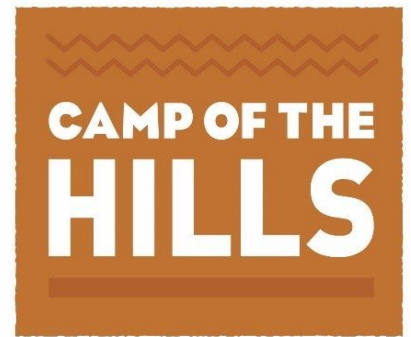


Camp of the Hills

RV AND TENT RENTAL POLICIES



BILLING AND CANCELLATION POLICY

All sites are rented out on a first-come, first serve basis between the dates of August 15- May 15. You may reserve rentals online or by contacting the Camp of the Hills office. Payment can be made online, by mail, or at the front office upon arrival. If you need to cancel your reservation, you have until the day before your reservation to do so.

CHECK IN AND OUT

Upon arrival

The Camp of the Hills office is open until 4:30pm on Friday evening. If you are checking in after 4:30 pm, we ask that it is arranged with your assigned point of contact. Upon arrival at Camp of the Hills, the “Group Leader” will need to check-in at the office with the following things:

- Payment or receipt of payment
- Photo ID

- Primary contact vehicle information
- Final headcount

Your point of contact will meet you at the office, and bring all of your check-in documents including camp pass for your vehicles.

Before leaving Camp of the Hills

Check and make sure campgrounds are clean before leaving. We ask that all trash is placed in the dumpster next to the office parking lot. Check ground for all personal items. Report any damages or needed repairs to the office or point of contact. Before leaving please bring green folder to the front office and make sure your account has been settled.

SITE OCCUPANCY

Only one (1) RV allowed per campsite. To protect park resources, RV campsite occupancy is limited to a maximum of 8 people. Tent campsite occupancy is limited to no more than 2 tents and a maximum of 8 people. A maximum of 2 vehicles are allowed at camping sights.

ALCOHOL POLICY

Camp of the Hills has a strict alcohol policy. Alcohol is not allowed to be present when youth activities are happening anywhere on campus. Public display of alcohol use is strictly prohibited (meaning alcohol must be kept

inside tents or RVs). If excessive partying is observed, the group will be asked to leave without refund.

SMOKING POLICY

Smoking is prohibited inside all buildings. If you choose to smoke outside please dispose of your buds cautiously and discretely- NOT ON THE GROUND.

PET POLICY

Camp of the Hills pet policy requires pets to strictly be in RV and tent area only. Pets must be on a leash. Leash is allowed to be a maximum of 6 feet in length.

IN CASE OF EMERGENCY

In case of fire or medical emergency, please call 911 and then notify the camp staff member on call. For facility related issues, you should contact Jimmy Nelson. If weather related emergency evacuation is required, then Camp of the Hills will reschedule your stay at your earliest convenience.

SWIMMING POLICY

While swimming out at Camp of the Hills, there must be a certified lifeguard present while participants are swimming. There is access to the swimming hole and lake. Group is required to make advance reservations for swimming hole usage. Swimming is only aloud during designated swimming times. If group is to bring their own certified lifeguards, they are required to bring certification documents. We do not provide a lifeguard at the lake. Swimming at the lake is a designed "swim at own risk" area.

ROPES COURSE

Ropes course is off-limits except at scheduled times. There must be a certified facilitator present for any participants on course. A counselor/ adult must be present with each group. The ropes course must be reserved prior to arrival.

CANOES / KAYAKS POLICY

Canoeing and kayaking is available only during scheduled times. The group is required to reserve canoes and kayaks before arrival. There must

be an adult present with minors while out on lake. Anyone under the age of 18 is required by state law to wear a life jacket. Adults are required to bring a life jacket onto canoes or kayaks. The group is required to place equipment back in appropriate places.

RESTRICTIONS

There are permanent residents living on camp property and we ask that groups respect their quarters. If you did not reserve the facility, we ask that you do not use it. Those facilities are completely off limits at all times. The maintenance building is also off limits. If you need help with maintenance we ask that you contact Jimmy Nelson.

TRANSPORTATION

The campus speed limit is 15 m.p.h. All designated vehicles must stay on the marked out roads. Vehicles must be parked in parking areas. We ask that you do not park on the grass at anytime. We ask that you do not allow group members to ride in the bed of pick-up trucks, or open backed vehicles.

